

MINUTES OF KIMPTON PARISH COUNCIL MEETING

Held on Monday 30th September 2024 at 7pm in the Village Hall

Present:

Cllr Mr G Michalczyk – Chairman
Cllr Mr N MacGinnis
Cllr Mr B Girling
Cllr Miss P Nelson

In Attendance:

Rachel Seddon – Parish Clerk
Timothy Goodridge – Neighbourhood Planning Officer
1 Member of Public

24/014 Welcome and Apologies: Apologies from Cllr Mrs J Hart

24/015 Declaration of Interests: No changes to declaration of interests

24/016 Parish Council Vacancy: Vacancy for Cllr was noted. **Action:** it was agreed that the vacancy post would be advertised on the notice board.

24/017 Minutes: Minutes of the last meeting held on the 29th July 2024 were unanimously approved and signed as a correct record by the Chairman.

24/018 Test Valley Borough Council Community Planning Overview:

Guest speaker Mr T Goodridge from Test Valley Neighbourhood Planning Team:

What is a Neighbourhood Plan?

Neighbourhood planning is a way for communities to have a say in the future of the Parish, it gives legal weight that directs development in the local area. The plan helps you:

- Choose where you want new homes/commercial buildings.
- Have your say on what those new buildings should look like.
- Grant planning permission for the new buildings you want to see go ahead.

What is the Process?

Step 1: Talk to the community first, ensure there is an appetite as the community is what drives the plan.

Step 2: Create a steering group with members from the local community, which will decide on what policies they want to include in the plan.

Step 3: Get feedback from Test Valley Borough Council Neighbourhood Planning, make amendments and repeat until the plan is ready to be submitted.

Step 4: Test Valley Borough Council Neighbourhood Planning will do a statutory consultation period, feedback will be provided, amendments will be made.

Step 5: Submit to independent examiner that may suggest more changes, make amendments.

Step 6: Go to referendum in the parish, will be approved if more than 50% of the total voters agree.

Step 7: If it gets through referendum, the plan becomes part of the development plan of the borough and has legal weight.

Extra Notes:

- Has to be positively prepared for example: instead of “you cannot” the plan would use vocabulary like “you can/should”.
- The plan can have as many or as little policies as the community wants.
- All policies have to have evidence to back them up.
- Three main policies communities usually include are:
 - Housing
 - Local Green Spaces
 - Design Statement
- Grants are available to fund the process.

Action: It was agreed that Rachel Seddon – Parish Clerk will reach out to other Parishes that have recently been through the process about how they started with community engagement. *Rediscuss at the next meeting.*

24/019 Open Forum:

Member of the Public had a question about the Solar Farm community benefit grant and Cllr Mr N MacGinnis restated that there will be no discussion until the money has been received.

24/020 Planning Applications:

- a. APPLICATION NUMBER: 24/01972/FULLN - Two single storey rear extensions - Thatch Cottage, Andover Lane Farm, Andover Road, Faberstown – **No Comment**
- b. APPLICATION NUMBER: 24/02072/TPON - Tree A - Sycamore – Fell - Kimpton House, Kimpton, Andover, KIMPTON – **No Comment**

Resolved: The new Planning process was discussed and agreed unanimously. Planning applications will be distributed to all Cllrs for comment and then the Parish Clerk will send feedback to Test Valley Planning Team.

24/021 Maintenance: Cllr G Michalczyk informed the council that Mr B Pearce is due to retire this year, discussions with Mr R Welch to get a quote are underway. Cllr B Girling thinks we should get other quotes for comparison.

Action: Parish Clerk will gather at least 2 quotes.

Action: Cllr G Michalczyk will contact Mr M. Pope to determine their future plans.

Resolved: All agreed the strategy for maintenance in the future would be to centralise.

24/022 Lengthsman: Cllr G Michalczyk explained what the Lengthsman scheme is and how Mr R. Waterman (the previous Parish Clerk) still run our allocation.

Resolved: Councillors unanimously agreed to take control of our own allocation, provided by Hampshire County Council.

24/023 Speed Signs: Councillors unanimously agreed to move topic to the next meeting.

24/024 Constitution: Parish Clerk put forward that other jobs should be prioritised, and this should be revisited at a later date.

Resolved: Councillors unanimously agreed.

24/025 Defibrillator: Cllr G Michalczyk put to the council that Mr R Waterman (Previous Clerk) still carry out the official checks needed on the defibrillators but that we should take ownership of this.

Resolved: Councillors unanimously agreed that the Parish Council should carry out their own checks.

Action: Cllr N MacGinnis and Rachel Seddon (Parish Clerk) agreed to be responsible and would contact Mr R Waterman to learn the process.

24/026 Finance:

Bank Balance:

REPRESENTED BY: A/C	01194641 (30/07/24)		5,354.32	
	80852368 (30/07/24)		101.64	
	Unpresented Chqs		(2,474.02)	
			2,981.94	

Orders for Payment (All approved)

Mr B. Pearce	Grass Cutting	£375
M. Shill	Website	£491.25
HCC	Street Lighting	£240.43
Mr R. Welch	Grass Cutting (July)	£100
Cllr G. Michalczyk	Website (2 Months)	£16.80
Cllr G. Michalczyk	Extra Keys	£40.50
Cllr J. Hart	Training Course	£125
Mr R. Welch	Grass Cutting (Aug)	£45

Parish Clerk presented the Council with a draft 2025/2026 budget, which was discussed by the Council.

Action: Councillors should examine and come back to the next meeting with feedback or any additional items that they would like to see in the budget.

Action: Cllr N MacGinnis pointed out that a large proportion of the budget is used in maintenance and a trend graph would be extremely useful to make future decisions. Councillors unanimously agreed, Parish Clerk will create a Maintenance report for the next meeting.

24/027 County and Borough Councillors Report:

Cllr Lashbrook and Cllr Donnelly were not present to give their reports.

24/028 Parish Councillor Reports:

Cllr N MacGinnis:

Informed the council that he had received a complaint from a resident regarding social media post.

Cllr B Girling:

Received feedback from Southern Water who reported remediation will not happen this year and will be taking place in the Spring 2025.

Cllr B Girling wanted to express his gratitude to the community for their patience and understanding during the roadworks over the summer. Cllr B Girling also wished to highlight the inadequate communication, noting inconsistencies between the information provided on signs and in letters from Hampshire Highways, as well as a lack of accountability.

The road lines have been painted incorrectly, Cllr B Girling contacted Traffic Management Team and Plan Maintenance Team making them aware the survey was different from what was on the roads originally. Lack of communication and didn't receive a response until two weeks after the road markings were painted.

Thruxton Parish Council publish speed sign data, councillors agreed to discuss at the next meeting.

Cllr P Nelson:

Nothing to report.

Cllr J Hart:

Report sent to Cllr G Michalczyk to read.

Contacted 9 houses in the parish regarding hedge cutting along the roads, where it has not been actioned, it will be escalated to Hampshire Highways.

Spoke to the Gardener for Summers Cottage and has widened the path.

The Kimpton volunteer footpath wardens have completed the footpath between Cow Lane and Down Road and half of Oxdrove from Down Road to Pickford Hill. We will soon organize dates to finish the remaining section of Oxdrove.

Cllr G Michalczyk:

The Parish website has now been transformed to the new platform.

Pillhill Brook Association have now got a website and have asked to put a link to them on our website.

Fed back to Hampshire County Council, through Phillhill Pan Parish Forum a list of potential flood areas so Hampshire County Council can look at advice or remediation that they can help with.

It was noted that the HALC AGM will be on the 19th October.

24/029 Correspondence:

Councillors received report on any relevant correspondence.

24/030 Date of next meeting:

28th October 2024

24/31 Closure of meeting to public: Resolution to move to part 2 – Confidential matters to be discussed.