

# KIMPTON PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Kimpton Parish Council on Monday 24<sup>th</sup> November 2025 at 7pm at Kimpton Village Hall.

*Mel Taylor*

Parish Clerk,

18<sup>th</sup> November 2025

## AGENDA

### 1. Welcome and Apologies

To **note** apologies for absence.

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### 2. Declarations of Interests

To **receive** declarations of interests.

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### 3. Minutes

To **approve** the minutes of the meeting held on 27th October 2025.

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### 4. Open Forum

To receive any questions, comments or representations from the public. No decisions can be made by the Council during public the Open Forum. After this period, the meeting will be resumed, and members of the public may only speak when invited to do so.

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### 5. Vacancies

To **note** ongoing Parish Councillor and Village Hall Trustee Vacancies.

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### 6. County and Borough Councillors Report

To **receive** reports from Councillors Phil Lashbrook (TVBC) and Chris Donnelly (HCC).

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### 7. Local Plan

To **consider** any matters relating to the Draft Local Plan 2042.

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### 8. Neighbourhood Plan

To **consider** any updates to the proposed Neighbourhood Plan.

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### 9. Planning Applications

#### a) To **consider** the following planning application:

25/02568/CLEN – South Park Farm, Andover Lane, Great Shoddesden

Planning Implementation Works consisting of the construction of a 50m x 4m access road associated with Planning Consent 21/02997/FULLN

#### b) To **note** planning application updates from Test Valley Borough Council, as set out in appendix 1.

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### 10. South Park Solar Farm – Community Benefit Payment

To **approve** creation of a Working Party to negotiate a Community Benefit Payment from Renewable Connections in relation to the proposed South Park Solar Farm.

To **approve** Terms of Reference for the Working Party– draft provided.

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### 11. Bus Shelter Maintenance Grant

To **consider** applying for funding from Hampshire County Council's Parish Council Bus Shelter Grant Scheme.

Hampshire County Council has been allocated funding through the Department for Transport's Bus Service Improvement Plan (BSIP) 2025/26 Bus Grant. A portion of this funding has been designated to contribute towards the costs of replacing or refurbishing bus shelter(s) for eligible Parish Councils.

## 12. '.gov.uk' domain

To give further **consideration** to the purchase of a '.gov.uk' domain for Parish Council emails and website.

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## 13. Finance

a) To **note** bank balances and transactions for the period 19<sup>th</sup> October 2025 to 18<sup>th</sup> November 2025. (appendix 2).

b) To **approve** the following payments:

G Michalczyk	Reimbursement for website hosting from Ionos - November 2025 <b>REIMBURSED 07.11.2025</b>	£18.00
Mr R Welch	Grass cutting the Village Green and recreation ground in August, September & October 2025	£300.00
Mr M Pope	Grass cutting the Village Green & Triangle during 2025 10 cuts @ £55 per cut NB: due to dry weather this year, less cuts required	£550.00
Hampshire County Council	Street lighting consumption and maintenance for the period 1 <sup>st</sup> April 2025 – 30 <sup>th</sup> September 2025	£187.73 (£156.45 net)
M Taylor	Parish Clerk's Salary - November 2025	£300.00
M Taylor	Reimbursement of expenses to purchase replacement defibrillator pad <b>REIMBURSED 14.11.2025</b>	£71.40 (£59.50 net)

c) To **consider** acquiring a debit card for the Parish Council's current account for online and small value purchases, along with a suggested enhancement to paragraph 7 of the Parish Council's adopted Financial Regulations.

d) To **consider** opening a savings account to complement the Parish Council's existing current account to earn interest on account balance.

e) To **consider** a report from the Parish Clerk in response to the Internal Audit Report 2024/25.

f) To give further **consideration** to preparation of the draft budget 2026/27.

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## 14. Speed Signs/Traffic Management

a) To **consider** any updates relating to the concerns raised regarding traffic on Down Road following the permission granted under planning application 21/00734/FULLN – Land at Manor Farm:

i. Reasoning for the Highways Development Planning (HDP) Officer commenting that *"it is not anticipated that the proposal would result in any material differences in traffic generation or profile compared with the existing situation."*

**To consider a response from the HDP Officer, Hampshire County Council**

ii. Options available to address the impact of increased traffic along Down Road generated by the industrial units at Manor Farm.

**Response awaited from Test Valley Borough Council [followed up 18.11.25]**

- b) To **note** that an application is being submitted to the Police & Crime Commissioner for funding to purchase an additional speed monitoring sign and Speedwatch equipment.
- c) To **receive** any other updates.

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**15. Lengthsman Scheme**

To **receive** an update on tasks to be undertaken under the Lengthsman scheme.

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**16. Meetings Attended**

To **note** meetings attended by Councillors, or future meetings to attend.

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**17. Parish Councillor Reports**

To **receive** reports and details of correspondence from Parish Councillors.

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**18. Ongoing Actions**

To **receive updates on the following ongoing actions:**

Minute Ref	Action	Assigned to	Update
24/072	Energy Efficiency Training	CLlr Michalczyk	
25/007	Village Green Charity	Parish Clerk	Current administrator has filed final reports to the Charity Commission and will arrange to pass over administration of the Charity to the Parish Council
25/013	Resilience Plan	CLlr Michalczyk	Drafting of plan ongoing
25/038	Solar Farm funding	Chairman / Parish Clerk	Payment expected November 2025
25/032	3 Village Sport Field contribution	Council	Being considered as part of budget setting 2026/27.
25/071	Playing Field – gate closure	CLlr Hart	In hand
25/071	Playing Field – basketball signage	Parish Clerk	In hand
09-2025-05	Wildflower funding	Parish Clerk	Site meeting with TVBC Officers being arranged for December
09-2025-17	Meeting with Thruxton Race Circuit	CLlr Michalczyk	To liaise with Fyfield Parish Council on potential joint meeting
09-2025-18	To source funding for a replacement football net for the recreation ground.	Parish Clerk	To be actioned
10-2025-05	Grant funding for additional dog bin	Parish Clerk	In discussion with Test Valley Borough Council
10-2025-13	Enquire on purpose and process for speed monitoring in Thruxton Village	CLlr Michalczyk	Understood to have been installed by a developer to collect data ahead of planning application

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**19. Date of Next Meeting**

Monday 26<sup>th</sup> January 2026 at 7pm at Kimpton Village Hall.

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**20. Closure of Meeting**

To **close** meeting.

### Appendix 1 (agenda item 9b):

Application No.	Address	Proposal	KPC response	TVBC Determination
25/02207/FULLN	Chopwood House, Andover Lane	Change of use from agricultural to garden and erection of car port	No Objection	Permission granted
25/02291/FULLN	15 Deacon Road	Single storey rear extension	No Objection	Permission granted
25/02306/FULLN 25/02307/LBWN	Paddock Cottage, Down Road	Re-thatch of extension, re-thatch ridge of main house and raising height of chimneys by 1m	No Objection	Application withdrawn by applicant
25/02427/TPON	Chimney Cottage, Kimpton Lane	T1-T3 Silver Birch fell	*	Consent, subject to conditions**
25/02435/FULLN	Privet Side, Deacon Road	Conversion of garage to living accommodation comprising kitchen, diner, living area, bedroom and bathroom	Object on grounds of inadequate car parking	Not yet determined

\* Kimpton Parish Council notes that the trees in question are protected by a Tree Preservation Order (TPO), which exists to safeguard their contribution to the local landscape and environment. Before permission to fell is granted, the Parish Council asks whether alternative options have been fully explored, such as pollarding, crown reduction, or other remedial pruning, to retain the trees where possible. Felling should only be permitted if there is clear evidence that no other course of action can ensure public safety or the long-term health of the trees.

\*\* Summary: If any previously required tree dies, is removed, or is damaged within five years, it must be replaced with another tree of the same size and species unless otherwise agreed with the Local Planning Authority. Three replacement trees must be planted as close as possible to the original locations during the next planting season (October 2025–March 2026). The new trees must be standard nursery-grown stock (8–10 cm girth, at least 2.5 m tall), planted and maintained in line with BS 8545:2014. Acceptable species include Field Maple, Silver Birch, Rowan, Sweet Gum, Dawn Redwood, or Common Alder. Any changes must be agreed in writing with Test Valley Borough Council, and the Council must be notified once planting is complete so the Tree Officer can inspect and discharge the condition.

### Appendix 2 (agenda item 11a):

			Exp	Inc	
<b>Balance as presented at last meeting</b>	<b>XXXXXX41</b>				<b>£10,491.90</b>
<b>Transactions</b>					
Website hosting – October 2025			18.00		
Parish Clerk's Salary – October 2025			300.00		
Website hosting – November 2025			18.00		
Defibrillator Pad			71.40		
					<b>£10,084.50</b>
<i>Payments for approval – agenda item 13b</i>					<b>£1,427.13</b>
<b>Balance as presented at last meeting</b>	<b>XXXXXX68</b>				<b>£102.79</b>
<b>Transactions</b>					
Interest – November 2025				0.05	
					<b>£102.84</b>