

**Minutes of a meeting of Kimpton Parish Council
held on Monday 27th October 2025 at 7.00pm
at Kimpton Village Hall**

Present: Councillors Ben Girling, Judy Hart and Niall MacGinnis

In attendance: Mel Taylor (Parish Clerk)
2 members of public

10-2025-01 WELCOME AND APOLOGIES

Apologies for absence were received from Councillors Greg Michalczyk and Paula Nelson.

Test Valley Borough Councillor Phil Lashbrook had advised that he was unable to attend.

RESOLVED in the absence of the Chairman, and without an appointed Vice Chairman, that Councillor Judy Hart shall Chair the meeting.

10-2025-02 DECLARATIONS OF INTEREST

Councillor Girling declared a non-pecuniary interest in agenda item number 9 (Minute reference 10-2025-09), application number 25/02238/FULLN as a neighbouring property and 25/02435/FULLN as an adjacent property.

10-2025-03 MINUTES OF THE MEETING HELD ON 30th JUNE 2025

RESOLVED to approve the Minutes of the meeting held on 29th September 2025 as a true and accurate record.

10-2025-04 VACANCIES

The ongoing vacancies for a Parish Councillor and a Parish Council representative to the Village Hall Committee were noted.

10-2025-05 OPEN FORUM

A resident requested feedback on a request in 2024 for an additional dog bin. This had been discussed at a meeting in October 2024 and the Parish Council had resolved not to proceed [extract from Minutes: 24/043 Dog Waste Bin: Councillors discussed whether an additional bin is required. Resolved: Unanimously agreed to put on hold for now due to the purchase, installation and service costs of adding another bin to the parish]. Councillor Hart advised that the cost of purchasing and servicing an additional bin was prohibitive at that time. The resident wished for the request to be revisited and suggested the potential relocation of another bin if the purchase of a new bin was not possible, and the Parish Council could budgeted for servicing.

Action: It was agreed that the Parish Clerk would look into potential grant funding to purchase an additional dog bin

10-2025-06 OPEN FORUM continued

A resident requested feedback on planning application 21/00734/FULLN – Land at Manor Farm, Down Road, regarding what studies had been carried out by Hampshire County Council to inform the Highway Development Planning Officer's consultee response that "it is not anticipated that the proposal would result in any material differences in traffic generation or profile to that of the existing." The Parish Clerk advised that, in the first instance, communication had been sent to Test Valley Borough Council regarding the planning consent and its alignment with current usage and a response was awaited.

A resident, who had conducted the Parish Council's internal audit for the financial year 2024/25, requested an update on an queries raised during the audit.

Action: Parish Clerk to provide feedback.

10-2025-07 COUNTY AND BOROUGH COUNCILLOR REPORTS

Councillor Lashbrook (Test Valley Borough Council) and Councillor Donnelly (Hampshire County Council) were not in attendance.

A resident enquired about a potential 20mph speed limit through the village. It was acknowledged that speeding was a concern for residents. Suggested measures that might address speeding issues included installing rumble strips near the Church and enhancing the village gateways (entry and exit points). It was agreed that these could be considered as part of wider discussions on use of the community payment due from the local solar farm development.

10-2025-08 LOCAL PLAN

There were no updates to report.

10-2025-09 NEIGHBOURHOOD PLAN

There were no updates to report.

10-2025-10 PLANNING APPLICATIONS

a) Council considered the following planning applications:

- i. 25/02238/FULLN – 3 The Triad, Cow Lane – part conversion of garage to form study and home gym, single storey front extension to form entrance link to house and side extension to garage to form car port.

RESOLVED No Objection.

- ii. 25/02306/FULLN & 25/02307/LBWN – Paddock Cottage, Down Road – re-thatch of extension, re-thatch of ridge of main house and raising height of chimneys by 1m.

RESOLVED No Objection.

10-2025-10 PLANNING APPLICATIONS continued

- iii. 25/02427/TPON – Chimney Cottage, Kimpton Lane – T1 – T3 Silver Birch – Fell.

RESOLVED to comment as follows: Kimpton Parish Council notes that the trees in question are protected by a Tree Preservation Order (TPO), which exists to safeguard their contribution to the local landscape and environment. Before permission to fell is granted, the Parish Council asks whether alternative options have been fully explored, such as pollarding, crown reduction, or other remedial pruning, to retain the trees where possible. Felling should only be permitted if there is clear evidence that no other course of action can ensure public safety or the long-term health of the trees.

- iv. 25/02435/FULLN – Privet Side, Deacon Road – conversion of garage to living accommodation comprising kitchen/diner/living area, bedroom and bathroom.

RESOLVED Objection on the grounds of inadequate car parking. The proposed increase in living accommodation is likely to have an adverse impact on parking provision.

Action: This position is subject to Councillor Nelson's discussion with the applicant.

- b) The following updates were noted:

Application No.	Address	Proposal	KPC response	TVBC Determination
25/01916/TREEN	Woodside, Down Road	Tree work	No Objection	No Objection
25/01920/LBWN	Well Cottage, The Green	Internal renovations and new partition walls	No Objection	Consent
25/02041/TREEN	Paddock House, Down Road	Tree work	No Objection	No Objection
25/02291/FULLN	15 Deacon Road	Single storey rear extension	No Objection	Awaited
25/02367/SCRN	Land east of Ludgershall North of A342 Andover Road	Environmental Impact Assessment Screening Opinion under Regulation 6 of TCP Regs 2017	Not consulted	Awaited

10-2025-11 'GOV.UK' DOMAIN

The Parish Clerk provided an update on costs for website hosting in addition to the cost obtained for the email domain and hosting, as requested at the last meeting, and confirmed that the email domain and hosting cost included website hosting.

Action: to seek advice on how the website would be managed if migrated to a different hosting company.

1 member of public left the meeting

10-2025-12 FINANCE

a) The following bank balances and transactions were noted:

			Exp	Inc	
Balance as presented at last meeting	XXXXXX41				£10,377.90
Transactions					
Website hosting – Aug/Sept 2025			36.00		
Zurich Insurance			401.00		
Clerk's Salary – September 2025			300.00		
Hall Hire			90.00		
ICO Data Protection			47.00		
Newsletter printing expenses			12.00		
Lengthsman fund transfer				1,000.00	
Bank Balance as at 19/10/2025					£10,491.90
<i>Payments for approval - agenda item 11b</i>					£318.00
Balance as presented at last meeting	XXXXXX68				102.74
Transactions					
Interest – October 2025				0.05	
Bank Balance as at 19/10/2025					£102.79

b) Approval of payments

RESOLVED to approve the following payments:

G Michalczyk	Reimbursement for website hosting from Ionos – October 2025	£18.00
M Taylor	Parish Clerk's Salary – October 2025	£300.00

c) It was noted that an application for a County Councillor grant for the Christmas Tree had been submitted, however, due to changes in funding criteria, applications to this scheme were no longer accepted from Parish and Town Councils.

d) A first draft budget 2026/27 was circulated and would be considered further at the next meeting.

1 member of public left the meeting

10-2025-13 SPEED SIGNS/TRAFFIC MANAGEMENT

i. A resident requested an update on enquiries regarding options available relating to the impact of increased traffic along Down Road generated by the industrial units at Manor Farm. The Parish Clerk confirmed that an enquiry had been submitted to Planning Officers at Test Valley Borough Council and a response was awaited.

10-2025-13 SPEED SIGNS/TRAFFIC MANAGEMENT continued

- ii. It was noted that Thruxton village currently had traffic monitoring in the form of road sensors.

Action: to enquire about the purpose and process.

- iii. The warranty was due to expire on the Elancity speed monitoring sign and renewal had been quoted at £199 per year, or repairs without warranty would be charged at £196 per repair.

RESOLVED not to extend the warranty.

10-2025-14 LENGTHSMAN SCHEME

It was noted that £1,000 had been transferred to the Parish Council as Kimpton's allocation of funding for the Lengthsman Scheme for works in 2025/26. The balance of 2024/25 would be transferred in due course. Required works were discussed; including cutting back overgrown footpaths and low hanging branches in the recreation ground.

10-2025-15 MEETINGS ATTENDED

Nothing to report.

10-2025-16 PARISH COUNCILLOR REPORTS

Councillor Girling reported to be in dialogue with Southern Water regarding completion of outstanding verge works in Water Lane.

Councillor Hart advised that the footpath leading to the pub had been reported for cutting back, although responsibility for its maintenance lies with the landlord/tenant.

10-2025-17 ONGOING ACTIONS

The following ongoing outstanding actions and updates were noted:

Minute Ref	Action	Assigned to	Update
24/072	Energy Efficiency Training	Parish Clerk	No update to report
25/007	Village Green Charity	Parish Clerk	Parish Clerk has spoken to the current administrator who is hoping to file final reports imminently and will then pass over administration of the Charity to the Parish Council
25/013	Resilience Plan	Cllr Michalczyk	Drafting of plan ongoing
25/038	Solar Farm funding	Chairman / Parish Clerk	Payment expected November 2025
25/032	3 Village Sport Field contribution	Council	To be considered as part of draft budget setting 2026/27. Cllr Girling expressed that maintenance of the car park was perhaps more relevant and beneficial to Kimpton than maintenance of the field

25/071	Playing Field – gate closure	Cllr Hart	In hand
25/071	Playing Field – basketball signage	Parish Clerk	In hand
09-2025-05	Wildflower funding	Parish Clerk	Expression of interest submitted
09-2025-13	Traffic on Down Road	Parish Clerk	Response awaited from TVBC
09-2025-17	Meeting with Thruxton Race Circuit	Cllr Michalczyk	To liaise with Fyfield Parish Council on potential joint meeting
09-2025-18	Playing Pitch Strategy	Cllr Girling	Response to survey submitted. It was agreed to source funding for a replacement football net for the recreation ground.

New actions arising from this meeting:

Minute Ref	Action	Assigned to
10-2025-05	Grant funding for additional dog bin	Parish Clerk
10-2025-06	Feedback on Internal Audit Report 2024/25	Parish Clerk
10-2025-07	Consider measures to address speeding funded from community payment due from solar farm	Council
10-2025-10	Discuss planning application 25/02435/FULLN with applicant	Cllr Nelson
10-2025-11	Assess management of website if hosting moved	Parish Clerk
10-2025-13	To enquire on purpose and process for speed monitoring in Thruxton village	Parish Clerk
10-2025-14	Works to be funded from Lengthsman Scheme	Cllr Hart

09-2025-18 DATE OF NEXT MEETING

Monday 24th November 2025, 7pm at Kimpton Village Hall.

There being no further business, the Chair declared the meeting closed at 8.27pm.

Signed: _____

Date: _____

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