

**Minutes of a meeting of Kimpton Parish Council
held on Monday 24th November 2025 at 7.00pm
at Kimpton Village Hall**

Present: Councillor Greg Michalczyk (Chairman)
Councillors Ben Girling, Judy Hart, Niall MacGinnis and Paula Nelson

In attendance: Mel Taylor (Parish Clerk)

11-2025-01 WELCOME AND APOLOGIES

There were no apologies for absence.

11-2025-02 DECLARATIONS OF INTEREST

There were no declarations of interest.

11-2025-03 MINUTES OF THE PREVIOUS MEETING

RESOLVED to approve the Minutes of the meeting held on 27th October 2025 as a true and accurate record.

11-2025-04 OPEN FORUM

There were no residents present and no questions had been submitted in advance of the meeting.

11-2025-05 VACANCIES

Ongoing vacancies for a Parish Councillor and a Village Hall Trustee were noted.

It was suggested that, due to the shared community interests of the Parish Council and the Village Hall, a discussion could be held regarding a potential exchange of representation.

Action: Cllr Michalczyk to suggest a meeting with the Village Hall Committee

11-2025-06 COUNTY AND BOROUGH COUNCILLOR REPORTS

Councillor Donnelly's monthly Hampshire County Council report had been circulated to Councillors prior to the meeting.

11-2025-07 LOCAL PLAN

Two speculative planning applications had been submitted for development on Dauntsey Lane. It was noted that Test Valley Borough Council's current Local Plan does not demonstrate a sufficient five-year housing land supply and the Council should be mindful of the cumulative impact of piecemeal development and ensure that comments were made on neighbouring applications.

A consultation event held on 13th November by Bloor Homes regarding development on land north of the A342 was noted. Cllr Michalczyk raised the question of the future maintenance of open spaces and Bloor Homes advised this would be undertaken by a management company. Councillors discussed a potential Section 106 agreement, suggesting that the body maintaining the open space on the new proposed development could also be responsible for other areas in Kimpton currently managed by the Parish Council.

Action: Cllr Michalczyk to make enquiries with Test Valley Borough Council.

Traffic management measures were also discussed, including potential for a filter lane on the 'Ludgershall side' of the layby and a reduction of the highway speed limit to 30mph.

An update had been received from Master Land & Planning, regarding the Ludgershall and Kimpton developments, confirming that an Environmental Impact Assessment for the Ludgershall development had been submitted to Test Valley Borough Council. They had offered to attend the January meeting.

Councillors were reminded that individual comments on the public consultation could still be submitted.

11-2025-08 NEIGHBOURHOOD PLAN

Cllr Michalczyk advised of the enhanced Community Infrastructure Levy funds available to Parish's with a Neighbourhood Plan, increasing from 15% without a Plan to 25% with a Plan.

11-2025-09 PLANNING APPLICATIONS

- a) Council considered the following planning application:
25/02568/CLEN – South Park Farm, Andover Lane, Great Shoddiesden – Planning Implementation Works consisting of the construction of a 50m x 4m access road associated with Planning Consent 21/02997/FULLN.

RESOLVED to request that 'No Solar Farm Traffic' signs be installed.

- b) The following planning application updates were noted:

Application No.	Address	Proposal	KPC response	TVBC Determination
25/02207/FULLN	Chopwood House, Andover Lane	Change of use from agricultural to garden and erection of car port	No Objection	Permission granted
25/02291/FULLN	15 Deacon Road	Single storey rear extension	No Objection	Permission granted
25/02306/FULLN 25/02307/LBWN	Paddock Cottage, Down Road	Re-thatch of extension, re-thatch ridge of main house and raising height of chimneys by 1m	No Objection	Application withdrawn by applicant
25/02427/TPON	Chimney Cottage, Kimpton Lane	T1-T3 Silver Birch fell	*	Consent, subject to conditions
25/02435/FULLN	Privet Side, Deacon Road	Conversion of garage to living accommodation comprising kitchen, diner, living area, bedroom and bathroom	Object on grounds of inadequate car parking	Not yet determined

* Kimpton Parish Council notes that the trees in question are protected by a Tree Preservation Order (TPO), which exists to safeguard their contribution to the local landscape and environment. Before permission to fell is granted, the Parish Council asks whether alternative options have been fully explored, such as pollarding, crown reduction, or other remedial pruning, to retain the trees where possible. Felling should only be permitted if there is clear evidence that no other course of action can ensure public safety or the long-term health of the trees.

11-2025-10 SOUTH PARK SOLAR FARM – COMMUNITY BENEFIT PAYMENT

RESOLVED to approve creation of a Working Party to negotiate a Community Benefit Payment from Renewable Connections in relation to the proposed South Park Solar Farm.

RESOLVED that the Terms of Reference for the Working Party shall as set out in appendix 1 to these Minutes.

RESOLVED to appoint Cllr MacGinnis as Chairman of the Working Party.

11-2025-11 BUS SHELTER MAINTENANCE GRANT

It was noted that Hampshire County Council had been allocated funding through the Department for Transport's Bus Service Improvement Plan (BSIP) 2025/26 Bus Grant, and a portion of this funding had been designated to contribute towards the costs of replacing or refurbishing bus shelter(s) for eligible Parish Councils.

RESOLVED to apply for funding for a replacement and improved noticeboard in the bus shelter on Deacon Road, for the display of community transport timetables and community information.

11-2025-12 '.GOV.UK' DOMAIN

Following discussion at previous meetings, satisfactory clarification had been sought on matters raised.

RESOLVED to proceed with purchasing the domain name 'kimptonparishcouncil.gov.uk' at a current annual cost of £100, including hosting, noting that government funding was available for first year costs.

11-2025-13 FINANCE

a) The following bank balances and transactions were noted:

			Exp	Inc	
Balance as presented at last meeting	XXXXXXX41				£10,491.90
Transactions					
Website hosting – October 2025			18.00		
Parish Clerk's Salary – October 2025			300.00		
Website hosting – November 2025			18.00		
Defibrillator Pad			71.40		
					£10,084.50
<i>Payments approved at this meeting</i>					£1,427.13
Balance as presented at last meeting	XXXXXXX68				£102.79
Transactions					
Interest – November 2025				0.05	
					£102.84

b) Approval of payments

RESOLVED to approve the following payments:

G Michalczyk	Reimbursement for website hosting from Ionos - November 2025 REIMBURSED 07.11.2025	£18.00
Mr R Welch	Grass cutting the Village Green and recreation ground in August, September & October 2025	£300.00
Mr M Pope	Grass cutting the Village Green & Triangle during 2025 10 cuts @ £55 per cut NB: due to dry weather this year, less cuts required	£550.00
Hampshire County Council	Street lighting consumption and maintenance for the period 1 st April 2025 – 30 th September 2025	£187.73 (£156.45 net)
M Taylor	Parish Clerk's Salary - November 2025	£300.00
M Taylor	Reimbursement of expenses to purchase replacement defibrillator pad REIMBURSED 14.11.2025	£71.40 (£59.50 net)

c) Councillors considered a recommendation to obtain a debit card for the Parish Council's current account for online and small value purchases.

RESOLVED to obtain a debit card for the current account and to enhance paragraph 7 of the Parish Council's adopted Financial Regulations as follows:

7. Debit Card

The Council's debit card shall be held and used only by the Clerk/RFO.

The card may only be used for council business.

The Clerk/RFO shall have authority to make purchases up to the approved limit of £50 and within budget.

Purchases in excess of £50 shall require the prior approval of two Councillor account signatories.

Transactions shall not be split into multiple payments for the purpose of avoiding the £50 per transaction approval limit.

Every transaction must be supported by a receipt or invoice.

All debit card spending shall be reported to the council each meeting.

The card and its security details must be kept safe at all times.

Any loss or suspected misuse must be reported to the bank and account signatories immediately.

d) Councillors considered a recommendation to open a savings account to maximise return on the current account balance.

RESOLVED to open a savings account to complement the Parish Council's existing current account and earn interest on account balance.

e) Councillors considered a draft report from the Parish Clerk, in response to the Internal Audit Report 2024/25.

Action: to pursue reimbursement from Test Valley Borough Council of an overcharge following reduction of bins from 4 to 2; to seek advice from the Auditor of the 2023/24 accounts regarding VAT not reclaimed.

- f) The draft budget 2026/27 was reviewed further (appendix 2 to these minutes) prior to presentation of a final budget for adoption at the January meeting.

Cllr Nelson left the meeting

11-2025-14 SPEED SIGNS/TRAFFIC MANAGEMENT

- a) Reference concerns raised regarding traffic on Down Road following the permission granted under planning application 21/00734/FULLN – Land at Manor Farm:
- i. A response from the Highways Development Planning Officer at Hampshire County Council regarding their reason for commenting on the application that *“it is not anticipated that the proposal would result in any material differences in traffic generation or profile compared with the existing situation.”* was noted (appendix 3 to these minutes).
 - ii. A response was awaited from Test Valley Borough Council regarding options available to address the impact of increased traffic along Down Road, generated by the industrial units at Manor Farm.
- b) It was noted that an application was being submitted to the Police & Crime Commissioner for funding to purchase an additional speed monitoring sign and Speedwatch equipment.

Cllr Hart raised the suggestion of traffic calming measures on the highway by the village green, as there had been two accidents this year and there was often at least one accident each year.

Action: Parish Clerk to enquire with Test Valley Borough Council as to what statistics were required to support traffic calming infrastructure, such as ‘rumble strips’.

- c) There were no other updates.

11-2025-15 LENGTHSMAN SCHEME

Cllr Hart advised that no work discussed at the last meeting had been carried out yet. Cllr Hart had spoken to the landowner regarding overhanging branches in the playing field and a site meeting was being arranged for mid-January.

Action: Cllr Hart to request that the Lengthsman carries out clearance work on Footpath 3

Cllr MacGinnis left the meeting

11-2025-16 MEETINGS ATTENDED

Cllr Michalczyk reported attending the following meetings:

A342 Group 30th September

- Request made for data from our SID to feed into the group analysis of traffic in the area
- A traffic survey of all residents in the area is to be prepared

A342 Group 5th November

- The group is aiming to produce a report on traffic issues in the area in spring 2026. Cllr Michalczyk working on Feeder roads and rat runs section
- First version of survey of usage of A342 was shared for comment

PPPF operational update - 7th November

- A beginning of winter heavy jet clean of the sewer in Kimpton has been completed. Feedback is that it's really clear
- Tanker playbook including jetting schedule is to be shared for review

Cllr Girling reported attending an online meeting with Bloor Homes, along with Cllrs Michalczyk and Hart, and the Parish Clerk.

The Parish Clerk reported attending a meeting of Test Valley Association of Town and Parish Councils on 20th November 2025, where the topic was Local Government Reorganisation.

11-2025-17 PARISH COUNCILLOR REPORTS

The following reports from Cllr Michalczyk were noted:

- Some sites in Weyhill had been withdrawn from the Local Plan
- The village phone box library had been emptied and locked up for the winter. Thanks to Margaret and Brian Pearce for their work in managing the library.
- The Local Government Reorganisation consultation was now open, and it was agreed to publicise the opportunity for residents to respond in the forthcoming newsletter

11-2025-18 ONGOING ACTIONS

The following ongoing outstanding actions and updates were noted:

Minute Ref	Action	Assigned to	Update
24/072	Energy Efficiency Training	Parish Clerk	No update to report
25/007	Village Green Charity	Parish Clerk	Current administrator has filed final reports to the Charity Commission and will arrange to pass over administration of the Charity to the Parish Council
25/013	Resilience Plan	Cllr Michalczyk	Drafting of plan ongoing
25/038	Solar Farm funding	Chairman / Parish Clerk	Payment expected November 2025
25/032	3 Village Sport Field contribution	Council	Being considered as part of budget setting 2026/27.

25/071	Playing Field – gate closure	Cllr Hart	In hand
25/071	Playing Field – basketball signage	Parish Clerk	In hand
09-2025-05	Wildflower funding	Parish Clerk	Site meeting with TVBC Officers being arranged for December
09-2025-13	Traffic on Down Road	Parish Clerk	Response awaited from TVBC
09-2025-17	Meeting with Thruxton Race Circuit	Cllr Michalczyk	To liaise with Fyfield Parish Council on potential joint meeting
09-2025-18	To source funding for a replacement football net for the recreation ground	Parish Clerk	To be actioned
10-2025-05	Grant funding for additional dog bin	Parish Clerk	In discussion with TVBC Cllr and Community Engagement Officer
10-2025-13	Enquire on purpose and process for speed monitoring in Thruxton village	Cllr Michalczyk	Understood to have been installed by a developer to collect data ahead of planning application

New actions arising from this meeting:

Minute Ref	Action	Assigned to
11-2025-05	Suggest a meeting with Village Hall Committee to discuss shared representation	Cllr Michalczyk
11-2025-07	To discuss with TVBC potential for a s106 agreement for combining maintenance of open spaces	Cllr Michalczyk
11-2025-11	To apply for a Bus Service Improvement Plan grant for a replacement noticeboard in the shelter on Deacon Road	Parish Clerk
11-2025-12	To obtain the domain kimptonparishcouncil.gov.uk	Parish Clerk
11-2025-13c	To obtain a debit card on the current account and update Financial Regulations	Parish Clerk
11-2025-13d	To open a savings account	Parish Clerk
11-2025-13e	To pursue reimbursement from Test Valley Borough Council of an overcharge on bins and to seek advice from the Auditor of the 2023/24 accounts regarding VAT not reclaimed	Parish Clerk
11-2025-14b	To enquire on statistics required for potential traffic calming infrastructure by the village green	Parish Clerk
11-2025-15	To request that the Lengthsman carries out clearance works on footpath 3	Cllr Hart

11-2025-19 DATE OF NEXT MEETING

Monday 26th January 2026, 7pm at Kimpton Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.40pm.

Signed: _____

Date: _____

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AGREED TERMS OF REFERENCE

Kimpton Parish Council

Terms of Reference – South Park Solar Farm Community Benefit Working Party

1. Purpose

The Working Party is established to engage with Renewable Connections regarding a proposed Community Benefit Payment associated with the South Park Solar Farm development. Its purpose is to explore options, gather information, and negotiate terms on behalf of the Parish Council.

2. Delegated Authority

The Working Party is authorised to:

- Enter into discussions and negotiations with the developer regarding the Community Benefit Payment.
- Obtain and consider information relevant to potential arrangements.

The Working Party **does not have authority to approve or authorise any agreements or financial commitments**. All recommendations and proposed agreements must be referred to the Full Council for final decision.

3. Membership

The Working Party shall be Chaired by Councillor Niall MacGinnis and shall comprise members of the community appointed by the Full Council.

4. Reporting

The Working Party will provide regular updates to the Full Council and submit a formal report with recommendations for consideration and approval.

5. Meetings

Meetings will be held as required. Minutes will be recorded and circulated to the Full Council.

6. Review

These Terms of Reference will be reviewed by the Full Council annually or as required.

KIMPTON PARISH COUNCIL - DRAFT BUDGET 2026/27 v0.3

Year: 1 April 2026 - 31 March 2027

	2025/26					DRAFT 2026/27	Notes
	ACTUAL 2025/26	BUDGET 2025/25	Variance		Forecast		
INCOME							
Precept	£ 10,500.00	£ 10,500.00	£ -	£ 10,500.00		£11,175.00	
Bank Interest	£ 0.50	£ -	-£ 0.50	£ 0.70		£5.00	Transfer some of working balance to savings account
Grants	£ -	£ -	£ -	£ -		£0.00	
Lengthsman Scheme	£ 1,000.00	£ -	-£ 1,000.00	£ 1,400.00		£0.00	
VAT Reclaim		£ -	£ -				Not included as budget figures as net of VAT
Total Income	£ 11,500.50	£ 10,500.00		£ 11,900.70		£11,180.00	Excludes VAT reclaim
EXPENDITURE							
Contingency / General Reserves	£ -	£ -	£ -	£ -		£0.00	To re-build Reserves
Clerk's Salary	£ 2,400.00	£ 3,600.00	£ 1,200.00	£ 3,600.00		£3,600.00	
Administration	£ 74.21	£ 100.00	£ 25.79	£ 100.00		£75.00	Printing / Stamps / Stationery
Newsletter	£ -	£ -	£ -	£ -		£100.00	Printing
Annual Subscriptions	£ 310.00	£ 302.00	-£ 8.00	£ 310.00		£325.00	HALC/NALC & ICO
Website / IT	£ 120.00	£ 190.00	£ 70.00	£ 190.00		£100.00	
Insurance	£ 401.00	£ 800.00	£ 399.00	£ 401.00		£425.00	
Audit	£ -	£ 570.00	£ 570.00	£ 570.00		£570.00	£150 IA & £420 EA if receive solar farm money
Bank Charges	£ -	£ -	£ -	£ -		-	
Training - Clerk	£ 35.00	£ 225.00	£ 190.00	£ 100.00		£100.00	
Training - Councillors	£ -	£ 300.00	£ 300.00	£ 200.00		£150.00	
Play Area inspection	£ 92.00	£ 100.00	£ 8.00	£ 92.00		£100.00	
Hall Hire	£ 90.00	£ 180.00	£ 90.00	£ 180.00		£120.00	
Election Expenses	£ -	£ 24.00	£ 24.00	£ 24.00		£24.00	
Speed Sign Maintenance	£ -	£ -	£ -	£ -		-	
Defibrillator Maintenance	£ 59.50	£ -	-£ 59.50	£ 59.50		-	
Bus Shelter Maintenance	£ -	£ -	£ -	£ -		-	
Mower Maintenance	£ -	£ 150.00	£ 150.00	£ -		-	
Asset Maintenance	£ -	£ -	£ -	£ -		£1,200.00	Speed signs, bus shelters, defibrillator, mower, village repairs
Village Repairs & Maintenance	£ -	£ -	£ -	£ -		-	
General Maintenance / Play Area Maintenance	£ 65.50	£ 3,100.00	£ 3,034.50	£ 1,000.00			
Grass Cutting	£ 420.00			£ 1,150.00		£2,000.00	
Christmas Tree	£ -	£ 150.00	£ 150.00	£ 150.00		£200.00	
Lengthsman Scheme	£ -	£ -	£ -	£ 1,400.00			
Street Lighting	£ 240.00	£ 260.00	£ 20.00	£ 500.00		£500.00	
Dog Bin Emptying	£ -	£ 450.00	£ 450.00	£ 475.00		£750.00	Increased to allow for an additional dog bin
Capital Projects	£ -	£ -	£ -	£ -		-	
Grants	£ -	£ -	£ -	£ -		£750.00	To support local groups / services / projects
TVBC TBC	£ 567.96			£ 567.96			
Total Expenses	£ 4,875.17	£ 10,501.00		£ 11,069.46		£11,089.00	
Budgeted net inflow	£ 6,625.33	-£ 1.00		£ 831.24		£91.00	

	Tax Base	Precept	Band D equivalent	
Council Tax 2025/26 Band D example	172	£ 10,500.00	£ 61.05	
Draft Council Tax 2026/27 Band D example	172	£ 11,175.00	£ 64.97	an increase of £3.92 per annum

	2025/26	2026/27
Opening Balances	£ 3,271.72	£ 4,102.96
Forecast Income	£ 11,900.70	£ 11,180.00
Forecast Expenditure	£ 11,069.46	£ 11,179.00
Forecast Closing Balances	£ 4,102.96	£ 4,103.96

RE: Request for feedback from Highways Development Planning Officers

From McMurray, Alistair <Alistair.McMurray@hants.gov.uk>

Date Mon 17/11/2025 9:58 AM

To clerk@kimptonhampshire.org.uk <clerk@kimptonhampshire.org.uk>

Good Morning Mel

In response to your email below, please see as follows:

At the time of the 2021 application, the proposal sought to replace an existing mixed-use barn that operated partly for commercial (B1/B8) purposes and partly for agricultural use with two new buildings of similar scale and function: one for commercial purposes and one for equestrian use.

The supporting Design, Access and Planning Statement submitted with the application at the time described the proposal as a replacement of existing facilities within an established farm complex, with no material change to the type or intensity of activity.

The Highway Authority's assessment was therefore based on the submitted details and the traffic profile then associated with the lawful uses on the site.

The consultation response concluded that the replacement buildings were not anticipated to result in a material increase in vehicle movements or a change in the nature of vehicles using Down Road, and that the access, visibility, and parking arrangements were acceptable in highway terms.

On this basis, no objections were raised.

The Parish Council's recent correspondence indicates that the nature of activity taking place on the site since completion differs from that originally envisaged, with reports of increased traffic, including road sweepers and car transporters, using Down Road.

It is also understood that residents are concerned about the speed and size of vehicles accessing the site and the effect on the rural character and safety of the lane.

The Highway Authority's remit at the application stage is confined to assessing the likely highways and transport impact of the development as described in the submitted material. Any subsequent change in the character, scale, or nature of the use that gives rise to increased or different types of vehicle movements may fall outside the parameters of that original planning permission.

In such circumstances, it would be for the local planning authority, Test Valley Borough Council, to determine whether the current use remains compliant with the approved permission or whether it constitutes a material change of use requiring further planning consent.

The Highway Authority has no independent powers to regulate the type of vehicle or frequency of access once a development is operational.

Should there be evidence that the site is being occupied or operated in a manner inconsistent with the 2021 permission, this would be a matter for Test Valley Borough Council to investigate through their

planning enforcement process.

The Highway Authority would, if requested, provide technical advice to the planning authority on whether the scale or nature of traffic observed is consistent with the assumptions made in 2021.

In regard to highway safety and vehicle speeds on Down Road more generally, any concerns about inappropriate driving behaviour or speeding should be referred to Hampshire Constabulary as the enforcement authority.

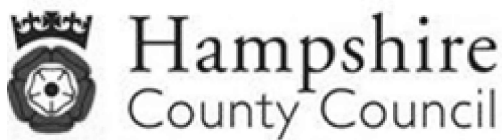
In summary, the Highway Authority's assessment in 2021 was based on the information submitted at that time, which indicated a replacement of existing uses with no material intensification. If the current site activity has evolved beyond that description, the matter should be reviewed by the local planning authority to determine whether it remains within the scope of the original permission. The Highway Authority remains available to provide further input should Test Valley Borough Council seek technical advice as part of any such review.

Regards

Alistair McMurray MSc, BSc, CEng, MCIHT, MCILT
Consultant Development Planner

Highways Development Planning

Hampshire County Council | 2nd Floor Elizabeth II Court West | The Castle | Winchester | SO23 8UD



Hampshire County Council operates a pre-application highway advice service for developers.

Hampshire County Council welcomes and encourages discussions before a developer submits a planning application. Please follow this link for further information

[Pre-Application guidance for developers](#)

EXTERNAL EMAIL - This email was sent by a person outside the organisation. Do not open any links or attachments if you were not expecting them. If in doubt, contact the IT Service Desk.

Re: Planning Application No. 21/00734/FULLN – Land at Manor Farm, Down Road, Kimpton
Demolition of commercial (B1/B8) and agricultural barn and replacement with two barns for commercial and equestrian use.

Good morning,

I'm writing on behalf of Kimpton Parish Council and local residents with an enquiry relating to the above development.

Planning permission was granted by Test Valley Borough Council on 10th May 2021, and in their consultee response, the Highways Development Planning Officer, Alistair McMurray, stated

that “it is not anticipated that the proposal would result in any material differences in traffic generation or profile to that of the existing.”

Since the development, however, the Parish Council has received a number of complaints from residents concerning the increase in traffic, particularly heavy vehicles, through the village. This is an ongoing issue, causing a degree of distress within the community, and we are keen to understand whether any observations, consultations, or studies were undertaken to inform the Highways Development Planning Officer's conclusion.

We would be grateful for any feedback or clarification you can provide.

Thank you very much for your time and attention to this matter. We look forward to your response.

Kind Regards

Mel

Mel Taylor

Parish Clerk

Kimpton Parish Council

E: clerk@kimptonhampshire.org.uk

W: www.kimptonhampshire.org.uk